



The World's Premier LNG Company

## **JOB DESCRIPTION**

### **Site Lifting Specialist**

### **EPC for North Field Production Sustainability**

### **Offshore & Pipelines Project**

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## Job Description – Site Lifting Specialist (SLS)

### Part A: Job Specification

- Job Purpose**
- The purpose of the Site Lifting Specialist is to serve as the expert in routine / non routine, critical, and heavy lift for ~~both onshore and~~ offshore operations, as well as onshore, as required.
  - To review / audit lifting equipment at various offshore & onshore ~~& offshore~~ worksites
  - Review project lifting plans, procedures & operations.
  - Provide technical lifting installation support to the project.
  - Ensure compliance of all lifting operations with Qatargas HSE rules

- Reporting and Relationships**
- Reports to Head of Transport and Installation (NFPS EPCOL) and functionally to Qatargas Major Projects Lifting SME
- Internal**
- Onshore / Offshore HSE Advisors
  - Onshore based T&I Team
- External**
- Engagement with onsite Contractor Personnel with regards to verification of lifting plans & operations.

- Job Context & Major Challenge(s)**
- Working in a challenging ~~onsite-offshore~~ environment
  - Assist with problem solving utilizing prior experience
  - Manage incident response
  - Awareness of International lifting standards and best practices
  - Communication within a multi-cultural team environment
  - Qatargas focal point for Lifting Operations onsite

- Financial Dimension**
- N/A

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**Generic Accountabilities – All Employees**

- Safety Health & Environment**
- Ensure all activities are undertaken in compliance with Company Safety, Health and Environment and Quality policies, regulations and standards.

- Qatarization Program**
- Contribute to the development of Qatari employees. This accountability is a condition of employment for expatriate employees.

- Firewall Compliance**
- Ensure all activities undertaken comply with anti – trust and competition laws and the Company firewall policies and procedures.

Key Job Accountabilities	
<ul style="list-style-type: none"><li>• <b>Key Result Areas</b><ul style="list-style-type: none"><li>• Act as the Qatargas focal point <u>offshore &amp; as required</u> on site, for all project lifting matters including approval of related documents submitted by Contractor</li><li>• Coordinates with MP Lifting SME, OPCO Lifting SME, Company Representative, Contractor and TPIA for Lifting related issues.</li><li>• Ensures all activities are undertaken in compliance with Company QHSES policies, regulations and standards.</li><li>• Assists Project Management with lifting procedures &amp; drawings review and technical support of execution matters.</li><li>• Attends onsite safety meetings and toolbox talks to ensure there is a clear understanding of the activities that are to be performed.</li><li>• Responsible for overseeing Lifting activities <u>executed by Contractor offshore and as required</u> at onshore &amp; offshore worksites <u>executed by Contractor</u>.</li><li>• Provides technical support for the selection and qualification of Lifting Operation contractors / sub-contractors and ensures contractors' processes and procedures are effective and meet QG requirements and Qatar government regulations.</li><li>• Promotes best practice within Qatargas, sharing information and ideas with affected organizations.</li><li>• Review and recommend improvements to key practices, procedures and plans ensuring effective and smooth project execution.</li><li>• Attend RA's and identify mitigations and or improvements to lifting operations.</li><li>• Participate in inspection of lifting equipment to be used within project operations including hired and Contractor's equipment. Performs surveillance inspection on the Contractors lifting equipment and verifies its condition and validity for continued use.</li><li>• Participates in Root Cause Failure Analysis (RCFA) for Lifting Equipment failures.</li><li>• Conducts equipment audits ensuring all relevant certification and audits are up to date and that any close-out actions from audits have been carried out.</li><li>• Ensures that any issues evaluated during HAZID/HIRA processes, or that are raised during safety meetings, are closed prior to the start of work.</li><li>• Stewards in the management of change (MOC) process and is the Company point of contact on the worksite for all site lifting queries.</li><li>• <del>Undertakes daily walk-through observations of operational areas, to check on safety and housekeeping.</del></li><li>• Keeps a detailed log covering Project activities onsite with reference to any specific messages, e-mails or telephone conversations.</li><li>• Develops 'lessons learned' upon Project completion.</li><li>• <del>Works in an evolving business environment where expansion opportunities are being identified on a continuous basis adding additional complexity and workload to the existing project environment.</del></li><li>• Works effectively within established procedures or creates and endorses new procedures as necessary to further develop the Project Management philosophy.</li><li>• Works on large capital expenditure projects in a highly dynamic team environment that has tight-deadlines, high pressure and visibility, requiring accuracy, initiative and the ability to multi-task as essential skills.</li><li>• <u>Communications and Working Relationships</u></li></ul></li></ul>	

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**Key Job Accountabilities**

- Interfaces with various ~~project teams and~~ departments on resolving subject related issues that requires effective communication, initiative, flexibility and an ability to induce collaboration.
- ~~Interacts effectively with QG management to discuss project practices and issues.~~
- ~~Exhibits team skills, integrity, self-confidence, fairness.~~
- ~~Problem Solving/Complexity~~
- Undertakes complex lifting tasks and acts as a source of guidance for staff. Is expected to handle all but the most complex problems and difficulties that might arise with regards to any lifting operations.
- Takes initiatives, based on experienced gained, to deliver safe working operations.
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## Part B: Person Specification – Minimum Requirements

### Qualifications

- ~~Minimum of 15 years' experience in similar discipline with at least 10 years demonstrated senior field experience in lifting operations, lifting preparation (lift plans), lifting supervision and lifting equipment inspection.~~
- Demonstrate extensive experience in lifting & rigging especially in critical & heavy lifts in **offshore** Greenfield and Brownfield environment
- Valid Certifications issued by Internationally Recognized bodies as Competent Lifting Specialist

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### Knowledge and/or Experience

- ~~Minimum of 15 years' experience in discipline with at least 10 years demonstrated senior field experience in lifting operations, lifting preparation (lift plans), lifting supervision and lifting equipment inspection.~~
- Knowledge of different types of lifting equipment/cranes on heavy lift barges (in anchored & DP modes), jack-up barges, land based mobile/fixed cranes.
- Inspection of lifting equipment & devices to confirm compliance with Code requirements
- Experience in review of lifting engineering for, e.g., load curves, stability of barges, rigging calculations, etc.
- Knowledge of International standards such as LOLER, BS, LEEA, DNV and experience in regulatory compliance. Experience within Qatar is added value.

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### Technical and Business Skills

- Proficiency in Microsoft Word, Excel and Outlook e-mail system

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**Part B: Person Specification – Minimum Requirements**

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<b>Behavioural Competencies</b>	SHE Understanding (4)	Quality/Quantity of Work (4)
	Ethics and Integrity (4)	Planning and Organizing (4)
	Trust and Empowerment (3)	Initiative/Commitment (3)
	Teamwork/Supporting Others (4)	Interpersonal Skills (4)
	Communication and Information Sharing (3)	Service Orientation (2)
	Innovation (2)	Problem Solving (4)
	Job Knowledge (4)	Supervising and Coaching Others (4)

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**Reviewed by : Head of Compensation & Policy**

**Approved by : Human Resources Manager**

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