

Lead Operational Auditor – Upstream or Downstream

The Auditor engagements requirement a relevant Bachelors Degree with qualifications in accounting and finance such as CA or CPA or equivalent. Candidates must have "Big 4" experience-THIS IS A MUST HAVE, and preferably commercial experience within an OIL & GAS environment with Shell, BP, Total, Exxon, Conoco etc within the audit team! Candidates must be at least at Manager Level in the Profession (Big 4) Note these are senior roles where the incumbent will be required to transfer knowledge to the team which is structured with layers of qualified personnel. The team is approximately 212 and growing plus there are audit teams amongst the affiliate and subsidiary companies. These are leadership roles that will report to a Group Lead.

Position Description

We are currently seeking a Lead Operational Auditor with substantial auditing or operational experience in Upstream or Downstream to join our Internal Auditing Organization. This role does not have permanent direct reports, however the Lead Auditor on any audit will have a team working for them. Lead Auditor will be responsible for the audit team and will be the main point of contact for the client. In terms of career progression, it is important to note that Internal Auditing at Saudi Aramco is a significantly large organization, and therefore there are significant opportunities for advancement. There are opportunities to be promoted to (i) Group Head positions, which oversee audits and perform planning and administrative work, or perform specific non-audit functions within Internal Auditing such as Audit Committee Reporting, Advisory Services, Quality Assurance, Affiliate Coordination & Oversight, (ii) Audit Manager positions, which involves leading an audit division that would be responsible for all audits related to a Business Line, (iii) Chief Audit Executive of one of our Affiliates. There are significant number of positions to achieve growth to the point that most auditors never leave the organization and climb the hierarchy ladder numerous times over their careers. You will be based in our corporate headquarters in Dhahran, Saudi Arabia. The Internal Auditing organization within Saudi Aramco is an independent and objective assurance and consulting activity designed to add value and improve the operations of Saudi Aramco. The Internal Auditing organization helps the organization to accomplish its objectives by bringing a systematic and disciplined approach to evaluate and improve the effectiveness of the organization's risk management, control, and governance processes. The Internal Auditing organization provides members of management and the Board of Directors with analyses, recommendations, and information concerning the activities reviewed. The Internal Auditing organization consists of four (4) departments: Operational Audits, Functional Audits, Affiliates Audits, and Special Audits with three (3) audit divisions under each department.

Minimum Requirements•

As a successful candidate, you will hold a bachelor's degree in accounting, finance, engineering, or another related field; an advanced degree is a plus. You will have a minimum of seven (7) years of experience in auditing, engineering, or plant operations within the oil and gas industry or from one of the Big Four (4) Auditing firms. You should hold at least one (1) professional certification, such as the Certified Internal Auditor, Certified Public Accountant, Chartered Accountant, or a similar professional credentials.

You must demonstrate excellent oral and written communication skills in the English language and excellent presentation and interpersonal skills. You should be flexible to travel within the Kingdom and/or outside the Kingdom to conduct audit and consulting engagements. Duties & Responsibilities Lead Auditor will be required to perform the following:

- Establish the objective and scope of the audit engagement.
- Identify key risks and controls within the business and operational processes under review.
- Develop comprehensive risk-based audit programs.
- Responsible for the audit team and will be overseeing assistant auditors.
- Discuss concerns and issues with the audit client, draft field memorandums, and update client and Internal Auditing Management on progress of the audit.
- Execute risk-based audit procedures in alignment with company policies and international standards.
- Prepare audit reports.

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- Deliver presentations to client management at the audit opening and closing meetings.
- Provide on-the-job training and mentoring to less experienced staff.
- Evaluate the performance and capabilities of the assisting staff auditors.
- Provide assurance and consulting activities on internal controls as requested